



Name: Marilyn Mauraan

Job Title: Self-employed bookkeeper

Company: MM Bookkeeping Services

Before becoming a self-employed bookkeeper, I operated Petrol Stations/Service Areas with Convenience Stores, Post Office, Restaurant & Licensed Premises for 20 years.

Having run that business and produced all the accounts and payroll on site the next logical step after giving this up (due to the low profit margins for independents – could not compete with large oil companies anymore!) was to produce accounts and payroll for other businesses.

To do this I had to complete the necessary exams and decided to go with The Institute of Certified Bookkeepers. I obtained my practice licence in March 2007 and things have progressed very well to the point where I have had to decline new clients on occasion due to the workload.

My new clients contact me after seeing my advert in Yellow Pages or through my website.

The majority of my work is done off site as I have a dedicated office at home and have all the necessary software. I prefer to work in the evenings which leaves me time to walk my dog or do my gardening during the day – and have meetings with clients!